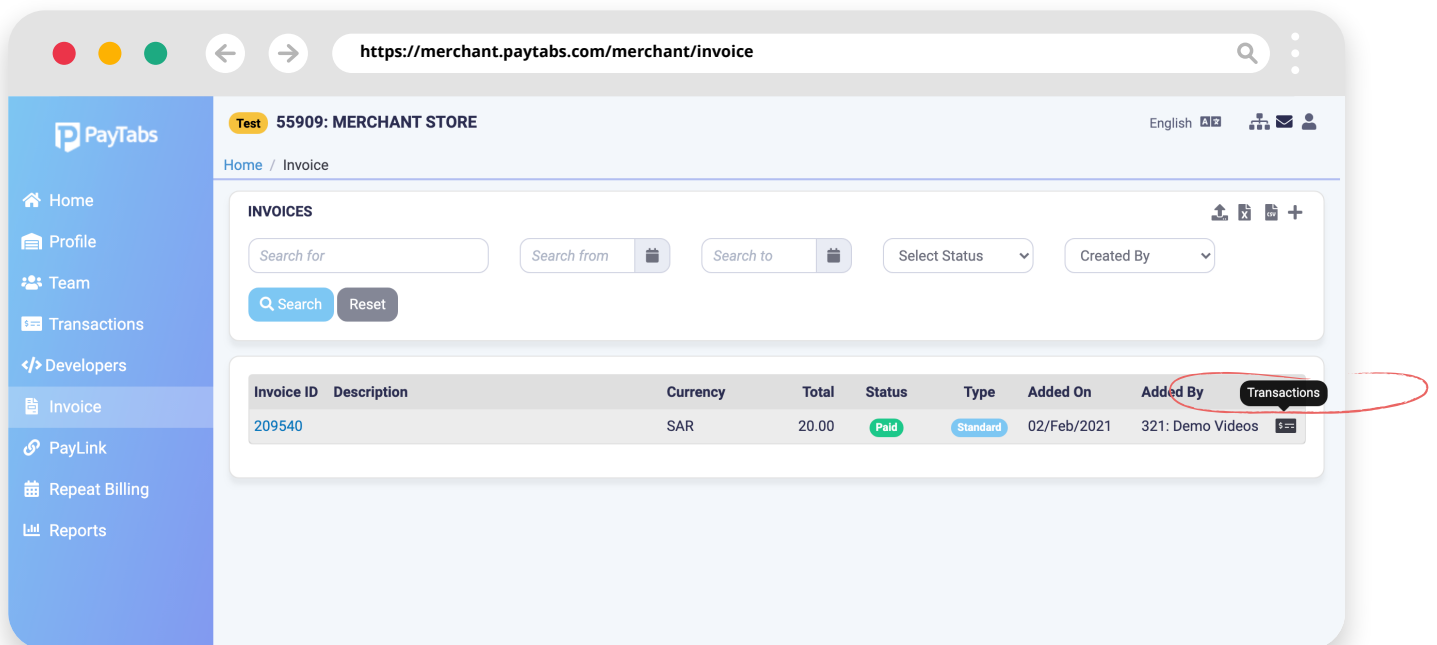


Question 7:**How to locate paid invoices in the transaction panel?**

In PT2 dashboard, locating paid invoice and reconciling it with specific transaction can be done with ease.

Home>Invoice>Click the **Invoice ID**, then look for the card icon.
You will be directed to the transaction, related to such invoice.

Click the card icon and it will take you to the **Transactions**



The screenshot shows the PayTabs merchant dashboard at the URL <https://merchant.paytabs.com/merchant/invoice>. The left sidebar contains navigation links: Home, Profile, Team, Transactions, Developers, Invoice, PayLink, Repeat Billing, and Reports. The main content area is titled 'INVOICES' and includes search filters for 'Search for', 'Search from', 'Search to', 'Select Status', and 'Created By'. Below the filters is a table with the following data:

Invoice ID	Description	Currency	Total	Status	Type	Added On	Added By	Transactions
209540		SAR	20.00	Paid	Standard	02/Feb/2021	321: Demo Videos	

A red circle highlights the 'Transactions' button next to the 'Added By' field in the first row of the table.